

within 2 weeks

Assignment Quality Assessment



Employee name Alida Segal Assignment ITIRC

Customer/location/department IBM 1133 Westchester Ave, White Plains Customer telephone (914) 642-4092 Period covered 5/7/96 - 6/8/96

Ratings: E=exceeds expectations M=meets expectations B=below expectations N/A=not applicable

ASSIGNMENT-SPECIFIC EXPECTATIONS OR MEASUREMENTS

	Interim Rating Date	Comments (required for E or B rating)	Rating	
			Cust	CTG
1 Learn + perform basic AIX administration fns.				
2 Learn to create, install Lotus Notes database				
3 Write, test, document programs to				
* expand a text search server system				
5				
6				
7				

STANDARD EXPECTATIONS

8 Adherence to schedules/deadlines				
9 Adherence to appropriate methods/procedures				
10 Use of productivity tools				
11 Transfer of skills/knowledge				
12 Interaction with others				
13 Communication skills (oral and written)				
14 Compliance with professional standards				
15 Required or appropriate reporting				
16 Overall performance rating				

COMMENTS ON EMPLOYEE PERFORMANCE

Customer Alida is very pragmatic, extremely quick on projects and skillful in C; also impatient with situations that slow her down. Our situation prevented giving her adequate training in AIX. She made good progress with LOTUS NOTES and our search application.

Resource manager _____

AREAS FOR DEVELOPMENT AND/OR CONCERNS

Customer _____

Resource manager _____

Would the customer consider this employee for future assignments? Yes No Please comment below. (Required if no)

Would the customer consider this employee for higher-level work? Yes No Please comment below. (Required if no)

ASSIGNMENT QUALITY ASSESSMENT COMMENTS (TO BE COMPLETED BY RESOURCE MANAGER)

EMPLOYEE COMMENTS (THE EMPLOYEE MAY ADD ANY DESIRED COMMENTS BASED ON ASSESSMENT RESULTS)

List of duties and responsibilities :

- 1) AIX administration included: adding new users accounts, creating profiles in AIX 4.1.4, TCP/IP configuration; allocate more space (bytes) to the user directory; move users files+directories from AIX 3.2.4 to AIX 4.1.4; rebooted Keith's Xstation from itirc62 on 6/21/96; assisted and completed the installation for AIX 4.1.4 on 6/17/96; run hardware, software diagnostic;
- 2) Lotus Notes ³ duties included: creation of databases, forms, with attributes, creation of views, creation of data for databases, use of import export file transfer, use of mail to transfer files, letters, and databases in the network;
- 3) ^{or search application} ITRC server project duties included: fix, debug, enhance the dispatch.c and migssrvr.c programs; create a compilation script; execute programs; start the server "dispatch" in itirc61 and run the client in STFCMI; use of UNIX C network programming features related to ports, IP addresses, use of system calls, TCP sockets, use of VM commands, features.

SIGNATURES

This assessment has been discussed with me.

Employee signature

Alido Legal

Date

6/28/96

Evaluator signature

L. H. Hark

Date

6/28/96